

## TOWN PLANNER JOB DESCRIPTION

Are you passionate about helping to shape the future?

At Development Solutions Victoria you can help to shape the future of our company, the future of our region and the future of our State.

Development Solutions Victoria are excited to announce this new role. We are looking for a full-time planner, with either qualifications or relevant experience in a similar role, to join our busy town planning and land development consultancy based in Bairnsdale.

Founded in 2016 by Courtney Campbell, our family-owned and run firm has grown to more than five full-time staff and sub-consultants, working throughout our local region and all over Victoria. At any given time we have multiple planning projects of various scales and types underway across the state. At the same time, we maintain a strong community focus within our local East Gippsland area.

We are looking for applicants who live and breathe our values of passion, excellence, reliability and professionalism, and who are willing to grow with our company, and leverage the many opportunities that we provide for training and upskilling.

At Development Solutions Victoria, we pride ourselves on a happy and family-focussed work environment for all, meaning our team is equipped to deliver high-quality services to the community, from planning and building approvals to land development and subdivisions, and everything in between.

If you are easy-going, flexible, passionate about your career and the outcomes you achieve, and open to growth and ongoing learning, you will be an ideal fit for our team.

### POSITION OVERVIEW

- You will be required to provide high-level planning services, and maintain a high level of organisation.
- You will be required to effectively manage multiple jobs, enquiries and client and sub-consultant relationships.
- You will be a valued and integral part of the team, and you will be actively involved in planning decisions and processes.
- You will be working in a fast-paced environment, where you will be required to maintain professionalism and high-quality service delivery at all times.
- You will be required to stay up-to-date with industry developments, regulations and legislation.

### POSITION DETAILS

- Knowledge and understanding of town planning, building requirements and land development is essential.
- High level written and verbal communication skills, attention to detail, and demonstrated ability to work collaboratively and meet strict timelines is essential.
- Relevant experience in a similar role in the town planning industry is essential, with a minimum two years' experience preferred.

If this position sounds like your dream job, you don't need to come with qualifications. Just bring a desire to learn, a desire to train, a desire to educate yourself and a desire to grow with our company as you help us to grow it.

Please send a cover letter and resume to [admin@devsolvic.com.au](mailto:admin@devsolvic.com.au) or contact 03 5152 4858 for more information.

Applications close Friday 3<sup>rd</sup> December 2021.